

**PANDIT DWARKA PRASAD MISHRA
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING JABALPUR**

Minutes of 2010/2nd Meeting of Finance Committee of PDPM Indian Institute of Information Technology, Design & Manufacturing Jabalpur held on July 27, 2010 at 11.00 AM in the Conference Hall of the Institute.

Members Present:

- | | | |
|----|---|-------------------|
| 1. | Shri A.K. Singh, (Retd IAS)
Member, Public Enterprises Selection Board | Chairman |
| 2. | Prof Aparajita Ojha,
Director, PDPM-IIITDM Jabalpur | Ex officio Member |
| 3. | Prof. M.K. Harbola, IIT Kanpur | Member |
| 4. | Shri Naveen Soi
Director(Finance), MHRD,GOI | Member |
| 5. | Prof H.P. Dikshit | Special Invitee |
| 6. | Prof. Puneet Tandon
Dean (P&D), PDPM-IIITDMJ | Special Invitee |
| 7. | Shri Raghunath Bhattacharya, DR(Admin) | Special Invitee |
| 8. | Shri V.K. Dubey, AE(Civil), PDPM-IIITDM | Special Invitee |
| 9. | Shri R.P. Dwivedi, Dy Registrar, PDPM-IIITDMJ | Secretary |

The Chairman welcomed the members and special invitees. After deliberations on the agenda items, following recommendations were made by the Committee:-

FC/2010 :02.01 Opening Remarks by the Chairman, Finance Committee

The Chairman asked the Director to begin with the progress report of the institute.

FC/2010 :02.02 Overview Report by the Director

The Director of the institute Prof Aparajita Ojha briefed the Committee members about the physical and financial progress of the institute. During discussion, one of the members raised the issue of the frequency of the Finance Committee meetings and suggested to meet at least once in a quarter. The members agreed with the suggestion.

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FC/2010 :02.03

Confirmation of the Minutes of 2010/1st Meeting of the Finance Committee held on Feb 25, 2010.

Minutes of the 2010/1st meeting of Finance Committee held on February 25, 2010 were confirmed.

FC/2010 :02.04

Recommendations of Building & Works Committee held on July 24, 2010

The Finance Committee deliberated on the following recommendations of Building and Works Committee and decided on each of item as mentioned below :-

- (1) **B&WC/2010:2.03 To consider Preliminary Estimate for the work of Construction of Triple Seated Hall of Residence-2 (Renamed as Hall of Residence-4 during the meeting itself).**

The recommendations of the B&WC for the work of construction of Triple Seated Hall of Residence which is renamed as Hall of Residence-4 with a Preliminary Estimate of Rs. 22,78,04,000 /- (Rs. Twenty two crores seventy eight lakhs and four thousand only) including 3% contingencies and 2.5 % Architect Fee (repetitive work) with Service Tax on Fee as applicable were further recommended to the Board of Governors for Administrative Approval and Expenditure Sanction.

- (2) **B&WC/2010 :02.04 To consider the Preliminary Estimate for the work of Construction of Visitors' Hostel**

The recommendations of the B&WC for the work of construction of Visitor Hostel with Preliminary Estimate of Rs. 11,85,22,000/- (Rs. eleven crores eighty five lakhs and twenty two thousand only) including 3% contingencies and 5 % Architect Fee with Service Tax on Fee as applicable were further recommended to the Board of Governors for Administrative Approval and Expenditure Sanction.

- (3) **B&WC/2010 :02.05 To consider the Revised Preliminary Estimate for the work of Construction of Lecture Hall & Tutorial Complex.**

The members deliberated on the recommendations made by the B&WC on requirement of revised preliminary estimate for the Construction work of Lecture Hall & Tutorial Complex (LHTC). The modified drawings of the above building alongwith revised preliminary estimate were also discussed at length by the Committee. The recommendations of B&WC for the above work with a Revised Preliminary Estimate of Rs. 37,31,94,000/- (Rs. Thirty seven crores thirty one lakhs and ninety four thousands only) including 3% contingencies and 5 % Architect Fee with Service Tax on Fee as applicable were further recommended to the Board of Governors for Administrative Approval and Expenditure Sanction.

- (4) **B&WC/2010 :02.06 To consider the Revised Estimate (RE) for the work of Shifting of 33 KV Dumna Feeder away from the PDPM-IIITDM Campus.**

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The approval of Revised Estimates (RE) of Rs. 18,00,104 (Rs. Eighteen lakhs and one hundred four only) given by the B&WC was noted by the Committee.

(5) B&WC/2010 :02.07 To consider the Revised Estimate(RE) for the work of Power Supply to 1500 KVA new HT connection on 33 KV to PDPM-IIITDM.

The recommendations by the B&WC on the revised estimate submitted by Madhya Pradesh Poorva Kshetra Vidyut Vitran Company Ltd (MPKVV) for the above work were considered by the Committee. The Finance Committee further recommended the Revised Estimate amounting to Rs. 1,33,28,340/- (Rs. One Crore, thirty three lakhs twenty eight thousands three hundred forty only) against previous approval of Rs. 1,31,14,268/- (Rs. One crore thirty one lakhs fourteen thousand two hundred sixty eight only) for Administrative Approval and Expenditure Sanction (A/A & E/S) of the Board of Governors.

(6) B&WC/2010 :02.08 To consider the Preliminary cum Detailed Estimate for the work of Construction of Road Network (Phase-I) at PDPM-IIITDM.

After discussion the Committee recommended the work of laying and construction of Road Network (Ph-I) for an estimate as provided by the CPWD for the above work amounting to Rs.2,55,00,000/- (Rs. two crores fifty five lakhs) (including Architect Fee) for Administrative Approval and Expenditure Sanction to the Board of Governors.

(7) B&WC/2010 :02.09 To consider the Preliminary Estimate for the work of External Electrification & Lighting (Phase-I)

Agenda was postponed by B&WC. No action was taken by Finance Committee.

(8) B&WC/2010 :02.10 Report item

The Committee noted the A/A & E/S of various works given by the Director for small / minor works carried out by Institute.

(9) B&WC/2010 :02:11 Any Other item with the permission of the Chair

(a) B&WC/2010/02:11.1 To consider the progress for the Work of Construction of Hall of Residence - I.

The present status of the above work was informed to the Committee. It was also informed to the Committee that though provisional extension of time was granted to the agency upto 31st May 2010 (as approved by the BOG in its 2010/1st meeting), but finishing items in the last block of the building still require some time and the agency has made a request to further grant

extension of time upto 31st August 2010. Considering the present pace of work and the recommendations of the B&WC the Finance Committee recommended granting provisional extension of time to the agency upto 31st August 2010 for Civil works to the Board of Governors. The Committee also recommended extending time to the concerned Electrical Agency accordingly, as per the recommendations of the B&WC.

- (b) **B&WC/2010/02:11.2 To consider the matter related to release of Security Deposit against Bank Guarantee/FDR.**

The Finance Committee noted the decision of the B&WC for asking the opinion of Chief of CPWD on the matter.

- (c) **B&WC/2010/02:11.3 Report item – Award of the Work of Erection of HT Line (2nd Circuit) from Sita Pahad to Gora Bazar. (Providing of 1500 KVA load on 33KV to PDPM IIITDM Jabalpur) on (L1) negotiated amount of Rs. 62 lakhs.**

Committee noted the same with satisfaction.

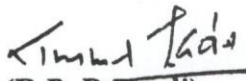
- FC/2010 : 02.05 Ratification of Approval accorded by the Chairman on the Final Accounts for Financial Year 2009-10.**

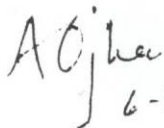
The Committee members deliberated on the Annual Accounts of the Institute and it was agreed to meet more frequently to discuss the issues related to the finances of the Institute. The Committee noted the approval given by Chairman, FC/BOG and recommended the same to the Board of Governors for ratification.

- FC/2010 : 02.06 Reporting Items (i) Nomination of Govt Representatives to the Finance Committee.**

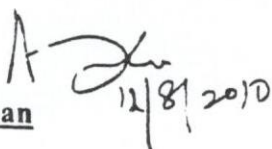
The Committee noted the same.

The meeting concluded with a vote of thanks to the Chairman and other members.


(R.P. Dwivedi)
Deputy Registrar & Secretary


6-8-2010

Director


12/8/2010
Chairman